

Santa Barbara City College

Budget Resource Allocation Committee (BRAC)

Agenda

August 10, 2018
A121
9:00 AM - 11:00 AM
MINUTES

Members

Budget Resource Allocation Committee: Present unless indicated not

- Lyndsay Maas, VP Business Services **not Present**
- James Zavas, Controller
- Alan Price, Dean Educational Programs
- Nicole Hubert, Student Finance Manager
- Liz Auchincloss, Technology Services Specialist
- Mike Gonella, Instructor and Chair **not Present**
- Patricia Frank, Co-chair, Director Design and Technology Theatre Arts
- Scott Kennedy, Database Administrator
- Cesar Perfecto, Assistant Controller (non voting)
- Student Representative **not Present**
- Student Representative **not Present**
- Lisa Saunders, Accountant (non voting)
- Alexandra Thierjung, Administrative Assistant IIIC (minutes) (non voting)

1. Review the Minutes of [July 13, 2018](#) meeting **done**
2. Emergency budget requests - reader follow up
 - a. **Alan recommends we remind CPC of one time exceptions if BRAC oks \$70k for readers (up from \$50k). There are many questions regarding reader budget and the investment or outcome of the reader program. We are the only C that has a reader budget. Alan said this year can be accept ion but follow up survey or study needs to be shown to justify. Begs the question Is this something we need to continue with? Should be Student readers and not non-student readers; Lisa Encourage this idea also. James said it's never gone above \$130k.**
3. Review categorical and grant budgets
 - a. **Tonya Yescas joined meeting today, grants coordinator.**
 - b. **James provided spreadsheet listing grants and categorical for BRAC review of budgets and expenses: Reviewed that FAMC doesn't cost, we make 5%, and \$100k base for the SWRC. Alan updated BRAC that this Strong workforce region consortium will also eventually include k-12 to partner, cc will be fiscal agents for high schools, this is new; stakeholder meetings are being arranged. James Reviewed other federal grants and several cost shifts, and future allocation discussions: inclusion of committees and directors in decision making - Liz asked who will have the final say? Alan provided more review of regional consortiums, including how they utilize online summits or marketing as a way to use funds, it benefits the college but is also tied to tcu. Reviewed more grants and details with**

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Tonya. Scott how many positions are institutionalized and do they go through WRAP?

- c. Liz and Scott asked for a list of who has been rolled from grant funded to general fund? James will prepare the list of positions funded by restricted funds, including partial funded ones. Alan said they do follow process and gave example but it's a good question still to make sure. James said another was budgeted from last year prior to wrap. Liz said positions then have to all be reranked each time; the categorical and grant to institutional funded position hiring is a process that needs to be followed up. And matching. James will follow up.
- 4. Review 18-19 adopted budget and revenue changes due to new funding formula
 - a. James provided the chancellor's office funding formula simulation for review.
 - b. Reviewed allocation and FTES information regarding new funding formula. Liz said wake getting center status would help with monies. Errors in formulas are being worked out. The numbers reviewed include COLA. Alan pointed out important information about completion rates and formal departure from college and that costing; he is trying to upgrade ability to identify certification completion or not so as to not get dinged. This also needs to be balanced with demand for specific certificates. Nicole and Alan discussed PEC (program evaluation committee) and mandate of continuing program support based on need and relativity-meets a need? Alan is currently working hard on this. SBCC is strong on equity funding, funding ties in on several levels.
- 5. Review list of vacant positions - list includes positions already in budget verse ones that are not in the budget. 46 vacant positions currently - James need to revise the list, committee found some that need to be removed.
- 6. [Next Meeting times TBD and posted in guidelines:](#)

Commented [1]: James will prepare the list of positions funded by restricted funds, including partial funded ones. +jdzavas@pipeline.sbcc.edu
Assigned to James Zavas

8/10/18 (Categorical Budgets)	9:00am-11:00am	A-121
9/7/18	9:00am-11:00am	A-121
10/5/18	9:00am-11:00am	A-121
10/19/18	9:00am-11:00am	A-121
11/2/18	9:00am-11:00am	A-121
12/7/18	9:00am-11:00am	A-121